



# Notarized Request for Personal Driving and Motor Vehicle Information

In accordance with s. 33(c) of the *Freedom of Information and Protection of Privacy Act*, the *Traffic Safety Act*, and the *Access to Motor Vehicle Information Regulation*, specific personal information is collected to determine the recipient's authority to request the information and to confirm the identity of the recipient and of the authorized employee of the recipient (if the recipient is an organization). The registry agent stores the documents for one year. The form is used to monitor and audit the release of information and to conduct investigations if the Registrar receives complaints about the release. Questions about the collection of this information can be directed to a Service Alberta Information Officer at 780-427-7013, toll free 310-0000 within Alberta. Alternatively, questions may be mailed to Box 3140, Edmonton, AB T5J 2G7, attention Data Access and Contract Management Unit (DACMU).

**This form is for use by a person who is out of province and cannot be present in the office of a registry agent and who cannot be represented by a personally known individual, and requires the release of his/her personal driving and motor vehicle information.**

**NOTE: This application and the copies of the notarized documents you provide are valid only for one month from the date of notarization.**

I, \_\_\_\_\_ of \_\_\_\_\_  
Full Name Street Address  
\_\_\_\_\_  
City/Town/Village Province Country Postal Code Telephone Number (include area code)

solemnly declare that my operator's licence number is: \_\_\_\_\_, and my birth date is: \_\_\_\_\_  
yyyy-mm-dd

I attach the notarized copy of my: (check at least one box)

- Alberta (or Canadian) Operator's Licence - Number \_\_\_\_\_
- Alberta Identification Card - Number \_\_\_\_\_
- Citizenship Card - Number \_\_\_\_\_
- Immigration Card - Number \_\_\_\_\_
- Naturalization Card - Number \_\_\_\_\_
- Permanent Resident Card - Number \_\_\_\_\_
- Passport - Number \_\_\_\_\_

In accordance with the *Access to Motor Vehicle Information Regulation (AMVIR)*, I request the release of my personal information by Alberta Registries for the following products:

(check all products required)

Driver's abstracts:  3 Year,  5 Year,  10 Year Driver Abstract (SDA),  
 3 Year,  5 Year,  10 Year Commercial Driver Abstract (CDA),

- Court Certificate
- Search Product \_\_\_\_\_
- Additional Search Product \_\_\_\_\_
- Confirmation Letter - *specify*: \_\_\_\_\_

I am out of province and request the above information product be sent to me at the following address. I agree to be responsible for all the costs.

\_\_\_\_\_  
Street Address City/Town/Village Province Country Postal Code

I agree that Alberta Registries and/or the registry agent are not liable for any defect, error or omission in the information being provided and are not responsible for any privacy breach after the information product is released.

And I make this solemn declaration conscientiously, believing it to be true and knowing that it is of the same force and effect as if made under oath.

Declared before me at:

\_\_\_\_\_  
Date  
\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
City/Town/Village Province / State  
on \_\_\_\_\_  
Date

\_\_\_\_\_  
Notary Public

